**Re: Fowey River Academy Open Evening – Tuesday 1st October 2019**

Dear Parent/Carer,

Your child has offered to assist in the running of the Open Evening.

This will provide your child with the opportunity to represent Fowey River Academy and gain valuable experience as a leader within the academy.

It is essential that you inform the school of any changes to the contact information that you originally provided us with e.g. a change of address, a change of your telephone number or an update of your child’s recent medical history that is relevant. To do this please call 01726 833484 or email jwalmsley@fracademy.org.

If helping during the evening, your child needs to register with the faculty they are assisting with at 17:30, they will be finished by 20:30.

Fowey River Academy

------------------------------------------------------------------------------------------------------------

**Please print off and return to the Head of Faculty you are assisting by Monday 30th September 2019.**

Name of student …………………..…………………………Tutor Group ………..

I give my permission for my child to assist at the Open Evening on Tuesday 1st October 2019 and I have arranged transport for them as necessary.

Signed …………………………………………………………… Parent/Carer